

Focus Occupation: Legal Secretaries (43-6012)

Focus occupation: Legal Secretaries	
Employment and Growth	529/ 1.1%
Ave. Monthly Wage	\$3,915
Education/Experience	High school diploma or equivalent

Advance FROM Focus Occupation				
Occupation	Rung	Employment/ Growth	Education/Experience	Similarity
Lawyers (23-1011)	7	1,048/ 5.5%	PHD	82
Law Teachers, Postsecondary (25-1112)	6	n/a	PHD	70
Administrative Law Judges, Adjudicators, and Hearing Officers (23-1021)	5	n/a	BA/1-5 yrs	75
Legal Support Workers, All Other (23-2099)	4	n/a	HS	85
First-Line Supervisors of Office and Administrative Support Workers (43-1011)	3	2,697/ 13.2%	HS/1-5 yrs	74
Court Reporters (23-2091)	2	n/a	VOC	75
Paralegals and Legal Assistants (23-2011)	2	600/ 6.8%	AA	100
Executive Secretaries and Executive Administrative Assistants (43-6011)	1	4,236/ 11.2%	HS/1-5 yrs	88

Transfer TO and FROM Focus Occupation				
Occupation	Rung	Employment/ Growth	Education/Experience	Similarity
Law Clerks (23-2092)	0	36/ 2.9%	PHD	84

Advance TO Focus Occupation				
Occupation	Rung	Employment/ Growth	Education/Experience	Similarity
Court, Municipal, and License Clerks (43-4031)	-1	770/ 5.8%	HS	86
Secretaries and Administrative Assistants, Except Legal, Medical, and Executive (43-6014)	-2	3,633/ 7.4%	HS	96
Office Clerks, General (43-9061)	-3	7,318/ 10.3%	HS	96
Receptionists and Information Clerks (43-4171)	-3	3,619/ 18.0%	HS	91

Important note: A worker does not necessarily have to traverse every rung to advance to or from the focus occupation. Occupations above and below the focus occupation are directly related to the focus occupation, but they are not necessarily directly related to each other. For example, actors and athletes are both related to agents of artists, performers, and athletes, but actors and athletes are not directly related to each other.

Analysis and development of the career lattice is by the Alaska Department of Labor and Workforce Development, Research and Analysis Section.

Data sources used for research and analysis: O*NET (Occupation Information Network), Alaska Occupational Data Base (ODB), Standard Occupational Classification Manual, North American Industry Classification System manual, Bureau of Labor Statistics Occupational Employer Survey (OES) wage estimates.